

You want to apply for the position of a part-time summer camp guide.

Write a letter of application.

- Say why you want to go to England.
- What skills you have and whether you have any experience with children.
- Write whether you will be available during the summer holidays.

Dear Sir / Madam,

I am writing to apply for the position of a part-time summer camp guide as advertised on your website on 13th January.

I am a 17-year-old Austrian student from Vienna, and my mother tongue is German. I am learning English at school and would like to come to England to improve my speaking skills.

I do not have any formal experience with children, but I am good at sports, especially football and basketball, and can organise games and matches for children. I do not play any instrument but I can sing very well and would be happy to organise a singing contest for the children at the camp. I like being a part of a team, but I can also work independently. I am a reliable and hard-working person, always ready to take up new challenges.

I am available from the beginning of July till the end of August and can come to England for any four weeks in the summer.

I am looking forward to hearing from you.

Yours faithfully,

Patrick Hofer

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apply for - sich um etw. bewerben

as advertised on your website - wie auf der Website angeboten

mother tongue – die Muttersprache

experience – Erfahrung

contest – Wettbewerb

reliable person – verlässliche Person